

Appendix 1 Peer Review Action Plan

Category	Recommendation	Specific Actions	Response	Lead	Timescale	RAG Rating
Governance & Business Support Structures	1 Consider deputies on Strategic Group to bring strategic /operational leads together	Strategic Partners to identify deputies who can attend the Strategic Group alongside them	Deputies have now been invited to attend these meetings going forward.	Strategic Partners	31/10/2020	Green
Governance & Business Support Structures	2 Multi-agency Safeguarding Hub (MASH) steering group subgroup - governance through LSCP	The MASH Steering Group to become one of the LSCP Sub-Groups	Initial meeting to be held with MASH Steering Group chair to be convened in February 2021	LSCP Business Manager	31/03/2021	Red
Shared Priorities/ Engagement	3 Shared and agreed priorities across Partnerships in Thurrock	Produce a Priorities Outcome Booklet which shows the priorities for the LSCP, Safeguarding Adults Board (SAB), Community Safety Partnership (CSP) and Health and Well Being Board (H&WBB) - updates can be provided and the report can be shared with the different partnerships	Initial scoping meeting between the four boards to be agreed for February 2021, with a view a to producing a draft to be agreed by each board.	LSCP Business Team	31/03/2021	Red
Shared Priorities/ Engagement	4 Protocol to reduce duplication and streamline processes across partnership groups e.g. Safeguarding Adults Reviews (SARs)/Local Safeguarding Practice Reviews (LSPRs)/Domestic Homicide Reviews (DHRs)	Develop a protocol across the partnerships in Thurrock	Initial scoping meeting between the three agencies to be convened in February 2021, with a view to developing a draft protocol.	LSCP Business Team	31/03/2021	Red
Shared Priorities/ Engagement	5 Develop wider role of SET	To be agreed.	This action is awaiting the appointment of an Independent Chair & Scruitneer to be taken forward. Position to be filled by April 2021. Job advert to go out in January 2021.	Independent Chair & Scruitneer	31/05/2021	Red
Learning and Improvement	6 Consider different models to involve frontline staff/schools e.g. learning hubs	Consultation to be undertaken with front line staff and then the learning hub developed following the results from this	A survey is being developed to be sent out to frontline staff in January 2021.	LSCP Business Manager	28/02/2021	Yellow
Learning and Improvement	7 Revise Learning and Improvement Framework	The Learning and Practice Review Group to revise the Learning and Improvement Framework	A draft has been considered by the Learning Practice Review Group in December 2020 and returned with comments. The final document is to be agreed at LPRG meeting 2nd February 2021.	Learning and Practice Review Group	31/01/2021	Yellow
Quality Assurance and Data	8 Agree a multiagency dataset based on priority areas, plus regular reporting on safeguarding proxy indicators with analysis	Look at collating a small selection of data across the Partnership - this can then be built on and developed further	The LSCP is exploring collecting a data set from a range of key agencies. Once the set has been identified and agreed a template will be designed.	LSCP Business Team	31/04/2021	Yellow
Quality Assurance and Data	9 Develop different audit models - consider different types e.g. questionnaires following implementation of new policies/processes, deep dives, quality conversations, single agency safeguarding audits, scrutiny topics	This can be started by - Undertaking surveys in different areas, the first one could be around the Threshold Document. - Ask agencies to provide information in relation to single agency audits within specific areas and produce a booklet of the learning which can be shared with staff. - Have deep dive audits twice a year, to involve front line staff.	An initial meeting between LSCP Business Manager and Statutory Partner for Essex Police has been set for January 2021 to explore and discuss audit models with a view to agreeing a pilot around the Threshold Document.	LSCP Business Manager & Strategic Partner for Essex Police	31/04/2021	Yellow

Quality Assurance and Data	10	Review process Section11/Section175 - online, strategic and operational/alternating	In relation to Section157/175s - a front line survey be undertaken with education staff. In relation to the submission of the 157/175 - a consultation to be held with Senior Members of the Schools as to any changes they wish to make to update the audit request	This is currently been discussed at Southend, Essex and Thurrock (SET) level to standardise assessment forms, timescales/rotation and explore new formats initial meeting held October 2020. The next meeting is progress this is due to be held in February 2021.	LSCP Business Manager	31/04/2021	
Quality Assurance and Data	11	Agree an audit schedule - re-audit some areas on annual basis for evidence of impact on priority areas	- Prepare an audit schedule for agreement by the Strategic Partners. - Following each audit, look at showing the outcomes from these audits. At the end of the audit cycle, the outcomes than be reviewed.	A draft audit schedule is being devised to be shared with Strategic Partners in February 2021.	LSCP Business Team	31/03/2021	
Shared Priorities/Engagement	12	Ensure children and young people, families and practitioners involved in audits.	Audit Group to agree a way that this can be taken forward.	This is to be discussed at the next LPRG meeting with a view to forming a Task & Finish Group to progress this action. Current proposals include contacting families, Focus Groups on chosen topics.	Audit Group	31/03/2021	
Finance	13	Agree budget needed including contingency for Local Child Safeguarding Practice Review (LCSPR)	Strategic Partners to discuss and agree budget.	Strategic Partners met in December 2020 to discuss and agree budget including contingency for LCSPRs. A further meeting will take place 19th January 2021.	Strategic Partners	28/02/2021	
Finance	14	Consider bid to schools forum for contribution towards partnership	Strategic Partners to discuss and agree a way forward.	Strategic Partners met in December 2020 to consider a bid to schools forum. A further meeting will take place on 19th January 2021.	Strategic Partners	31/01/2021	
Finance	15	Health and Police gradually increase their contribution over next two years to ensure equity of funding	Strategic Partners to discuss and agree a plan around this.	Strategic Partners met in December 2020 to discuss contribution increase over the next 2 years, where Partners will equally contribute 33.3% to the LSCP budget by 2022/23. Request letters to be sent to Partner agencies in January 2021.	Strategic Partners	31/01/2021	
Governance & Business Support Structures	16	Review functions of business unit	Business Manager to review the current roles within the team against future work expectation/delivery plan. Bench mark activity with similar sized LSCPs in the Eastern Region and produce a Review of the Business Team Report.	LSCP Business Team initial function scoping session January 2021.	LSCP Business Manager	31/03/2021	
Learning and Improvement	17	Training - consider developing across SET sharing costs	Initial discussions with SET Business Managers January 2021. Consider joint training to be delivered across SET February 2021 Prepare and share proposal for joint training with Strategic Partners March 2021.	This is currently being discussed and proposed within the Eastern Region. An meeting to hold initial discussions with SET Business Managers to be convened in January 2021.	LSCP Business Team	31/03/2021	
Learning and Improvement	18	Develop more immediate models of practice reviews	The LSCP to explore what is being done in other areas and collate examples of good practice - January 2021. Discuss at Eastern Region meeting February - 2021 Deliver a Practice Review learning event - March 2021	This is on the agenda at the Eastern Region Group for further discussion. Initial ideas are Learning Events, Learning Review Author Presentations, learning videos, short briefings, briefing on a page and Review summary booklets.	LSCP Business Team	31/03/2021	

Learning and Improvement	19	Embedded in system/video/induction packs	Explore, collate and consider training topic and suitable trainers - January 2021. Produce an agreed list of videos to be recorded - February 2021. Videos to be created and shared with agencies - March 2021.	The LSCP is currently working on training briefings that can also form part of new starters induction packs across agencies. Discussions to be had at Learning Practice Review Group on how this can be embedded into training and induction processes across agencies. It is envisaged that this will be embedded by October 2021.	LSCP Business Team	31/10/2021	
Quality Assurance and Data	20	Monitoring recommendations and agencies actions/ audit outcomes and actions	Initial discussions at Practice Standards Group - February 2021. Develop and finalise draft with monitoring grid - April 2021 Share with PSG for feedback and agree final ready for implementation - May 2021	Each group currently has an action matrix. This is to be reviewed and developed further to include a monitoring grid. Current proposal is that it is reviewed via the newly created Practice Standards Group (PSG). To be initially discussed at the PSG meeting in February 2021.	LSCP Business Team	31/05/2021	
Learning and Improvement	21	Explore learning across SET	Links with 17	This is linked closely with recommendations 5 and 17 and will be achieved in line with those recommendations.	LSCP Business Team	31/03/2021	
Shared Priorities/ Engagement	22	Use existing structures - school groups, young peoples council to promote engagement with C&YP	Initial meeting with Lead for the Youth Council, Children in Care Council, Inspire and Youth Participation Officer to scope ideas February 2021.	Initial meeting with Lead for the Youth Council, Children in Care Council, Inspire and Youth Participation Officer to be convened in February 2021.	LSCP Business Team	31/07/2021	
Shared Priorities/ Engagement	23	Questionnaire - 'you said, we did'	Initial meeting with Lead for the Youth Council, Children in Care Council, Inspire and Youth Participation Officer to scope ideas February 2021.	Initial meeting with Lead for the Youth Council, Children in Care Council, Inspire and Youth Participation Officer to be convened in February 2021.	LSCP Business Team	28/02/2021	
Shared Priorities/ Engagement	24	Recruit community voice as lay member	Explore and gather information on where and how this has been done well in Eastern Region/other areas - February 2021 Produce literature/JD on expectations and benefits of being a Lay/Community Member - March 2021 Launch recruitment project for Lay/Community Member - March 2021. Lay Member recruited and in post April 2021.	Research where this has been done well in other areas.	LSCP Business Manager	31/04/2021	
Shared Priorities/ Engagement	25	Specific work on faith group/community outreach	Start with a basic survey in libraries and Community Hubs. Do a survey with the Faith Forum - possibly linked with Adults	Initial scoping meetings held in December 2020 and January 2021.	LSCP Business Manager & Strategic Partner for Essex Police	01/06/2021	
Governance & Business Support Structures	26	Thurrock LSCP to consider the appointment of an Independent Chair and Scrutineer	Strategic Partners have initial discussions.	Strategic Partners agreed to appoint an Independent Chair/Scutineer - November 2020. Job description agreed, evaluated and signed off - December 2020 Job advert and interview process agreed by Strategic Partners - January 2021. Independent Chair/Scutineer recruited and in post - April 2021.	Strategic Partners	31/03/2021	